



START DATES IN IT0014: RECURRING PAYMENTS/DEDUCTIONS



For IT0014 Recurring Payments/Deductions, the Start date should fall within the pay period in which you want the deduction to start. For consistency, we recommend using the first day of the pay period in which you want the deduction to start.

For example, if you want a deduction to begin with the 10/1-10/15 pay period (pay date 10/30), we recommend using 10/01 as the Start date.

An exception to this would be if an employee was appointed mid-pay period; the Start date for an IT0014 for the employee cannot predate the employee's appointment date.